

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
LAKE COUNTY, OHIO**

IN RE: _____)
Juvenile Name _____)
or _____)
_____ Plaintiff)
_____ Address)
_____)
_____ Phone)
_____ Email)
_____ D.O.B.)
vs. _____)
_____ Defendant))
_____ Address)
_____)
_____ Phone)
_____ Email)
_____ D.O.B.)
_____)

CASE NO. _____

JUDGE MICHAEL L. DELEONE

COMPLAINT/MOTION

- _____ **Custody**
- _____ **Visitation**
- _____ **Support**
- _____ **Objection to a CSEA Order**
- _____ **Other**

1. My relationship to the child(ren) is that I am the child(ren)'s _____
2. The Defendant's relationship is that the Defendant is the child(ren)'s _____
3. Paternity: _____ has not been established.
_____ has been established because the parents were married at the time of the child(ren)'s birth or has been determined. (A copy of the order or acknowledgement is attached)

4. The child(ren) are:

Name _____	Name _____	Name _____
Address _____	Address _____	Address _____
_____	_____	_____
D.O.B. _____	D.O.B. _____	D.O.B. _____

5. My concern/complaint is: _____

6. I am requesting the Court: _____

Signature

Sworn to before me this _____ day of _____, 20_____

Deputy Clerk

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
LAKE COUNTY, OHIO**

Plaintiff/Petitioner
vs.

CASE NO. _____

JUDGE MICHAEL L. DELEONE
AFFIDAVIT REGARDING CUSTODY

Defendant/Petitioner

INSTRUCTIONS

If you need more space to answer any question, please attach a separate sheet of paper to the back of this form. If the answers to the following questions are not the same for all children, a separate affidavit must be filed for each child.

STATE OF OHIO)
) SS:
COUNTY OF LAKE)

I, the undersigned, being first duly sworn, state the following answers to the questions in this AFFIDAVIT are true. I understand that I have a continuing duty to inform the Court of any parenting proceedings concerning the child/children in this or any other state of which I obtain information during this proceeding. The names and dates of birth of the child/children for which this affidavit applies is/are:

1. Beginning with the child(ren)'s present address, state the places where the child(ren) lived within the past five years, and the names and present addresses of the persons with whom the child(ren) lived during that period.

PART A

Places and Dates

Living with: _____
Address: _____
From _____ To _____

Living with: _____
Address: _____
From _____ To _____

PART B

Provide the present address for each person listed in PART A

Mother's Address: _____

Father's Address: _____

Other: _____

Other: _____

Initialed _____

Living with: _____ Other: _____

Address: _____

From _____ To _____ Other: _____

2. Have you participated as a party, witness, or in any other capacity, in any other litigation concerning the custody and/or parenting time of the same child/children, or know of a party who has been convicted or pleaded guilty to any criminal offense regarding child abuse or neglect, or determined to be the perpetrator thereof, in this or any other state?

YES _____ NO _____ If yes, furnish details: _____

3. The following information, including the Court's address and Case Number, is provided detailing any custody and/or parenting time proceeding, or child abuse or neglect proceeding, concerning the child/children pending in a Court of this or any other state. If none, state none.

4. The following are the names and addresses of any persons not a party to the proceeding including grandparents, if relevant, who have physical custody of the child/children or who claim to have custody, parenting time, or visitation rights with respect to the child/children:

5. The names and addresses of the maternal grandparents are as follows:

6. The names and addresses of the paternal grandparents are as follows:

Initialed _____

I UNDERSTAND I HAVE A CONTINUAL DUTY AND REQUIREMENT OF THE COURT TO TIMELY UPDATE AND NOTIFY THE COURT IN WRITING REGARDING ALL OF THE PRECEDING INFORMATION, ESPECIALLY ANY RESIDENTIAL MOVES OR LOCATIONS OF MYSELF, CHILDREN, OR OTHERS, TEMPORARY OR NOT, AND OTHER COURT PROCEEDINGS. TIMELY MEANS WITHIN SEVEN DAYS.

AFFIANT

Sworn to and subscribed before me this _____ day of _____, 20_____.

Notary Public

Initialed_____

INSTRUCTIONS FOR SERVICE

CAPTION _____

CASE NO. _____

vs.

I.) _____ NEW COMPLAINT

THE CLERKS WILL SERVE ALL NEW COMPLAINTS BY CERTIFIED MAIL WITH A SUMMONS, UNLESS OTHERWISE INSTRUCTED. IF THE CERTIFIED MAIL IS RETURNED "UNCLAIMED" OR "REFUSED" IT WILL BE RE-ISSUED BY REGULAR MAIL SERVICE. IF YOU ARE FILING A NEW COMPLAINT PLEASE PROCEED DIRECTLY TO SECTION III.

II.) TO THE CLERK: YOU ARE HEREBY INSTRUCTED TO SERVE THE FOLLOWING PARTIES BY:

- _____ Regular Mail
- _____ Certified Mail (If the certified mail is returned as "Unclaimed" or "Refused", Service will be reissued by Regular U.S. Mail.)
- _____ Sheriff of _____ County RESIDENCE PERSONAL
- _____ Process Server _____
- _____ Publication (Pursuant to the Ohio Rule of Civil Procedure 4.4 and the Ohio Rule of Juvenile Procedure 16, an affidavit is required for Publication service.)

With the following paper

- _____ Regular Summons (28 Days)
- _____ Amended Complaint Summons
- _____ Answer and Counterclaim or Third Party Summons
- _____ Contempt Summons
- _____ Other _____
- _____ Without Journal Entry _____ With Journal Entry

III.) Name of pleadings to be served:

IV.) Name and Address of Parties to be Served

Party _____
Party _____
Party _____
Party _____

Prepared by: _____

Address: _____

Phone number: _____

Email address: _____

RETURN

Received this writ on the _____ day of _____, 20____ at _____ o'clock ___M., and on the ____ day of _____, 20____, I served the same on the within named by_____.

Return of Service of Summons (Personal)

Fees I received this summons on _____

Service _____ at _____ o'clock ___M., and made personal service of it upon _____

Mileage _____ by locating _____ and tendering a copy of summons and accompanying documents on _____ (insert date).

Total _____

Date _____

Sheriff, Bailiff, Process Server

By _____

Deputy

Return of Service of Summons (Residential)

Fees I received this summons on _____

Service _____ at _____ o'clock ___M., and made residential service of it upon _____

Mileage _____ leaving at _____ usual place of residence with _____, a person of suitable age and discretion then residing therein, a copy of the summons and accompanying documents on _____ (insert date).

Total _____

Date _____

Sheriff, Bailiff, Process Server

By _____

Deputy

Return of Service of Summons (Failure of Service)

Fees I received this summons on _____

Service _____ at _____ o'clock ___M., with instructions to make personal / residential service upon _____

Mileage _____ and was unable to serve a copy of the summons and accompanying documents upon _____ for the following reasons:

Total _____

Date _____

Sheriff, Bailiff, Process Server

Deputy